

Governor meeting schedule 2024 to 2025

No	Type	Date	Agenda items	Other activity
1	Full Governors	Thursday 26 th September 5pm	Election of FGB Chair/Vice Chair and Finance Chair/Vice Chair, setting governor objectives for the year. Agreeing committee and group structure and membership.	Sept: Health and Safety visit.
2	Pay Committee	Thursday 7 th November 3pm		
3	Finance Committee	Thursday 7 th November 4pm		
4	Full Governors	Thursday 14 th November 5pm	Written Headteacher's Report, Performance Management, Scope and action plan for working groups presented by group chair. Data. Finance update, written report from working groups, safeguarding	Oct: Safeguarding visit. Finance chair meeting with SBM.
5	Finance Committee	Thursday 16 th January 3pm		
6	Full Governors	Thursday 30 th January 5pm	Finance update.	
7	Finance Committee	Thursday 6 th March 3pm		
8	Full Governors	Thursday 20 th March 5pm	Finance update - SFVS	Governor Day
9	Finance Committee	Thursday 24 th April 3pm		
10	Full Governors	Thursday 15 th Wednesday 30 th April	Finance Update including budget approval, written report from working groups, Curriculum report.	NB: this is a Wednesday.
11	Finance Committee	Thursday 5 th June 3pm		
12	Full Governors	Thursday 26 th June 5pm	Finance Update including benchmarking, written report from working groups,	

Standing items for meetings

Start of meeting: Opening prayers, apologies for absence, declarations of interest (general/specific to this agenda), minutes of last meeting, matters arising

Headteacher's Update: When the Headteacher's Report is not written, a verbal update to include any urgent Safeguarding or Health and Safety matters.

Approval of policies: Those determined by the policy review schedule.

End of meeting: Any other business (previously agreed with chair), chair's items, clerk's items, confirmation of the date and time of next meeting.