

Schools Risk Assessment

School	Theale CE Primary School					
Job, Activity or Task	Dogs in school					
List the Hazards?	Who might be harmed?	What are you already doing to lower risks?	Any further action needed?	Action by Whom?	Action by when?	Date complete
Dogs unsupervised while on site	Dogs, students, staff, visitors	No dog to be let out of the office/ classroom without a lead The dog will always be in the care of a responsible adult and will never be allowed to freely roam the school premises	If doors are kept open to improve ventilation: install a safety gate or barrier to stop dogs wandering the building unsupervised.	Dogs owners/Person identified as responsible for Dog	When dogs are on site	
Fire Drill / incident evacuation	Dogs Staff	Sign in and Sign out dog on Sign in sheet when entering the building. Follow Drill / evacuation procedures. Do not return to the building or endanger staff /students' lives Dog leads to be kept in the office where the dog is kept.	Remind staff sign in procedures for dogs	Dogs owners/Person identified as responsible for Dog	At next staff meeting	

Notes:

- Risk Assessors should have sufficient skills, knowledge and experience.
- Sponsors will be Heads of Service, Line Managers, Head Teachers or Heads of School Department.
- Risk Assessment reviews to be carried out after any associated accident, near miss; significant change or annually.
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		<p>Always keep the dog on the lead when leaving the room/ office.</p> <p>Always supervise the dog.</p>				
Potential accidents in car-park	<p>Child Staff Visitors Damage to vehicles</p>	<p>Dog to be allowed in car park area only when supervised and on leads.</p> <p>Dog insured by owner</p>		Dog Owner	When on site	
Claim is made against school: Behaviour of the dog/ aggressive behaviour.	<p>Child Staff Visitors</p>	<p>Dog is covered via Pet Insurance.</p> <p>The certificate is kept in RA folder with SBM</p>	<p>Attach copy of insurance every year</p>	Dog owner		
Dog getting over excited when interacting with children.	<p>Child Staff Visitors</p>	<p>The dog will always be in the care of a responsible adult and will never be allowed to freely roam the school premises.</p> <p>Children are not left with the dog unsupervised.</p> <p>No child or staff member will be required to interact with any dog- it will be a choice.</p> <p>Pupils have been, and continue to be, taught the impact of their actions. Education of this</p>	<p>The risk assessment will be review as new children are introduced to the dog.</p>	Responsible person for the Dogs	<p>When new Children are introduced to the dog. Any changes to health of the Dog that could impact</p>	

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		<p>nature is continually given to children, and often to whole school.</p> <p>Pupils will be taught how to behave around the dog to keep the dog calm. (i.e. stand still, cross arms)</p> <p>ALL staff who wish to interact with the dog have been introduced to the dog and the expectations (do and don't) of having a school dog.</p>			their behaviour.	
Dog causing allergies	Child Staff Visitors	<p>Parents have been asked to inform the school of any known allergies prior to introduction of the dog to school.</p> <p>A list of any children who should not interact with the dog will be kept in the Head Teacher's Office / Main Office</p>	Review risks of allergies when new children are introduced to the dog	SLT	When new Children are introduced to the dog	
Zoonoses: diseases that can be transmitted from animals to humans: Ringworm Toxicara Parasites, fleas, mange etc	Child Staff Visitors	<p>Should the dog defecate on the school site a member of staff will clear this up immediately and dispose of it in a safe manner.</p> <p>If dog is sick it will not come into school until better. Person responsible for Dog to clean up sick wearing gloves, using paper and disinfectant.</p> <p>Students to wash hands after touching dogs.</p>	Assess dog's health before taking it to school	Dog owners	When Dog is on site.	

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Worms Salmonella/Campylobacter		<p>The dog will not go in the school dining hall at mealtimes;</p> <p>The Dog will not be permitted into the food preparation area of the kitchen.</p> <p>Regular examination at vets – 6 monthly</p> <p>Larvae develop after 4 weeks – Regular removal of faeces</p> <p>Regular inspection by owner 3 Monthly worming treatment</p>				
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Risk assessment completed by	C Morley/L Park	Signature	C V Morley/L Park
Risk assessment sponsored by		Signature	
Date assessment completed	01 December 2020		
Risk assessment communicated to relevant staff by	Briefing <input type="checkbox"/> Email <input checked="" type="checkbox"/> Copy & Signature <input type="checkbox"/> Other <input type="checkbox"/>		

Review Date	Assessor	Signature	Sponsor	Signature

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